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| **MSN Order FORM** |

**This page is for your information & guidance filling in the MSN Form – Page 2 must be completed as per your request needs and returned before any activation or changes to any MSNs can be actioned.**

1. **New MSN/s– Complete Sections A & D**
	1. **NOTE – If Premium Numbers Selected charges may apply (refer contract)**
2. **Port MSN/s within same Direct Connect Customer – Complete Sections A, B & D**
3. **Port MSN/s and Transfer Lessee Ownership - Complete Sections A, B, C & D**

**SECTION A of this Form must be completed for every request**

**SECTION B Additional Information – Porting**

By completing this section, you are confirming:

* You are authorised to request the porting of the mobile telephone number(s) listed on this form.
* You have been advised that by porting the mobile telephone number(s) listed on this form, the service and/or related services associated with that number may or may not be disconnected from the existing mobile telephone provider, and may result in finalisation of the account.
* There may be costs and obligations associated with the existing mobile service and with porting the mobile phone number please refer to the Product Pricing for associated charges;
* You may or may not have an existing contract with my existing mobile telephone provider; and such contract may or may not include an obligation to make early termination payments to my existing mobile telephone provider.
* By executing this Customer Authority, the signatory warrants that they are authorised to sign this Customer Authorisation on the Customer’s behalf.

**NOTE:** You must NOT deactivate your existing service when porting – only ‘active’ phone numbers can be ported. You need to be contactable during the porting process.

**SECTION C Additional Information – Transfer/Change Lessee**

By completing this section, you are confirming

* There is to be a change of lessee in relation to a mobile number that is to be used by a ClickSend customer.
* Where this form is executed by a representative of an end user or lessee, Telstra may at any time request proof of the representative’s authority to act on behalf of that end user or lessee.

**SECTION D – MSNs**

* List MSNs to be activated/ported
* If Bulk Request, please attach by Excel spreadsheet

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| **SMS DIRECT CONNECT and Bulk Messaging API** **Additional MSN, Change SMS/MMS, Port/Customer Authorisation, Change Ownership** |
| **SECTION A. Customer Details** |
| Company Name: |  | Bind ID:(SMS only) |  |
|  | SMS only |  | MMS only |  | BOTH SMS & MMS |
|  | Activation New MSN |  | Port MSN | X | BOTH Port MSN & Change Ownership |
| Representative Name: |  |  |
| Contact: | Email: |  | Date: |  |
| Mobile: |  |
|  |
| **SECTION B. Customer Authorisation for Porting Mobile Service Number/s** |
| Current Customer Name/ Company: |  |
| If Company:Authorised Representative Name: |  | Contact no: |  |
| Address:  |  |
| Port Validation Details: Account/Reference or DOB |  |
| Authorised Representative Signature |  | Date: |  |
| \* By executing this Customer Authority, the signatory warrants that they are authorised to sign this Customer Authorisation on the Customer’s behalf |
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| **SECTION C. Transfer/Change of Lessee Authorisation**  |
| Current Customer Name/ Company: |  |
| If Company:Authorised Representative Name: |  | Contact no: |  |
| Authorised Representative Signature |  | Date: |  |
| \*By signing this form this signatory warrants that they are authorised to sign this form on behalf of the lessee or the service provider (as applicable).\*\*Where the number is being ported to Telstra at the same time as the change of lessee is being effected, by signing this form the signatory warrants that the new lessee and the current lessee are associated with each other and that the current lessee has nominated the new lessee, as required by the Communications Alliance Mobile Number Portability Code (C570:2005). |
| New Customer Name: |  |
| Authorised Representative Name: |  | Contact no: |  |
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| **SECTION D. List MSNs for Activation or Porting (attach list if not enough space)**  |
| +61412345678 |  |  |  |
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